

MOBILE FOOD VENDOR REQUIREMENTS INSIDE CITY LIMITS

NOTE: PLEASE SEE ORDINANCE NO. 2023-05 FOR FULL DESCRIPITON AND DEFINITION OF ALL REQUIREMENTS AND REGULATIONS. ALL CITY ORDINANCE REQUIREMENTS AND CODE COMPLIANCE MUST BE SUBMITTED BEFORE ANY PERMIT WILL BE ISSUED TO A VENDOR.

- 1. NO PERSON SHALL ACT AS MOBILE FOOD VENDOR IN THE CITY WITHOUT A PERMIT ISSUED BY THE CITY. ALL PERMIT APPLICATIONS SHALL BE SUBMITTED TO THE CITY SECRETARY'S OFFICE AT CITY HALL.
- 2. ALL APPLICANTS ARE TO PROVIDE THE FOLLOWING DOCUMENTATION BEFORE ANY PERMIT WILL BE ISSUED (MUST BE VERIFIED BY CITY STAFF BEFORE PERMIT WILL BE ISSUED):

 ____ PERMIT APPLICATION
 ____ COPY OF VALID CURRENT DRIVERS LICENSE
 ____ SIGNED PERMISSION FROM ALL PRIVATE PROPERTY OWNERS WHERE THE MOBILE FOOD VENDING UNIT WILL BE STATIONED (A COPY OF THESE MUST BE KEPT ON MOBILE FOOD VENDORS TRUCK)
 ____ PHOTOGRAPH OF MOBILE FOOD TRUCK
 ____ PROOF OF CURRENT MOTOR VEHICLE LIABILITY INSURANCE
 ____ PROOF OF MOBILE FOOD UNIT LICENSE ISSUED BY THE TEXAS DEPARTMENT OF STATE HEALTH SERVICES
 ____ TEXAS SALES TAX PERMIT
 PERMITS WILL ONLY BE VALID FOR ONE CALENDAR YEAR [JANUARY 1 DECEMBER 31]
- 3. THE FOLLOWING PERMITS WILL BE REQUIRED:
 - Mobile Food Vendor Permit (\$25.00)
 - Mobile Food Park Permit (\$50.00)